

# DISPOSITION OF ACCRUED SICK LEAVE



## FOR MANAGEMENT EMPLOYEES AND ELECTED OFFICIALS

### Personal Information

I am a management employee applying for service retirement and am declaring my intention to dispose of my accrued sick leave in the following way:

- I will waive payment of sick leave and count all time as credit toward retirement.
- I will be paid for one-half of my accrued sick leave hours with the remaining accrued sick leave counting as credit toward my service retirement. One-half of my accrued sick leave is \_\_\_\_\_ hours. (Reference: Section 2.100.100 of the Sacramento County Code)

_____	XXX-XX-
Name (Print)	SSN
_____	_____
Signature	Date
_____	_____
Department/Agency	Retirement Effective Date

**NOTE: SCERS recommends you forward a copy of this statement to your departmental personnel/payroll clerk for processing.**