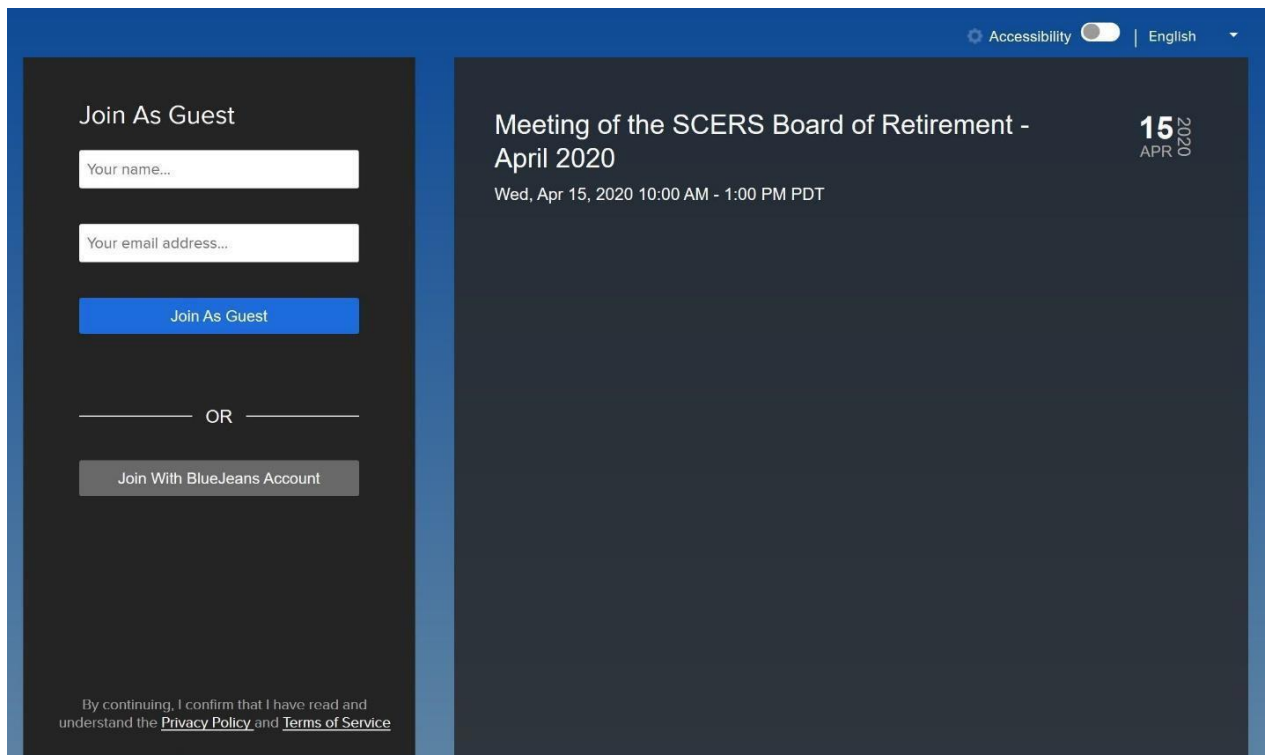


## Use BlueJeans to Access the Meeting of the SCERS Board of Retirement

You can use the BlueJeans video-conferencing system to access the meeting of the SCERS Board of Retirement from an Internet-connected PC or Mac. To connect, please visit the link provided in the meeting agenda.

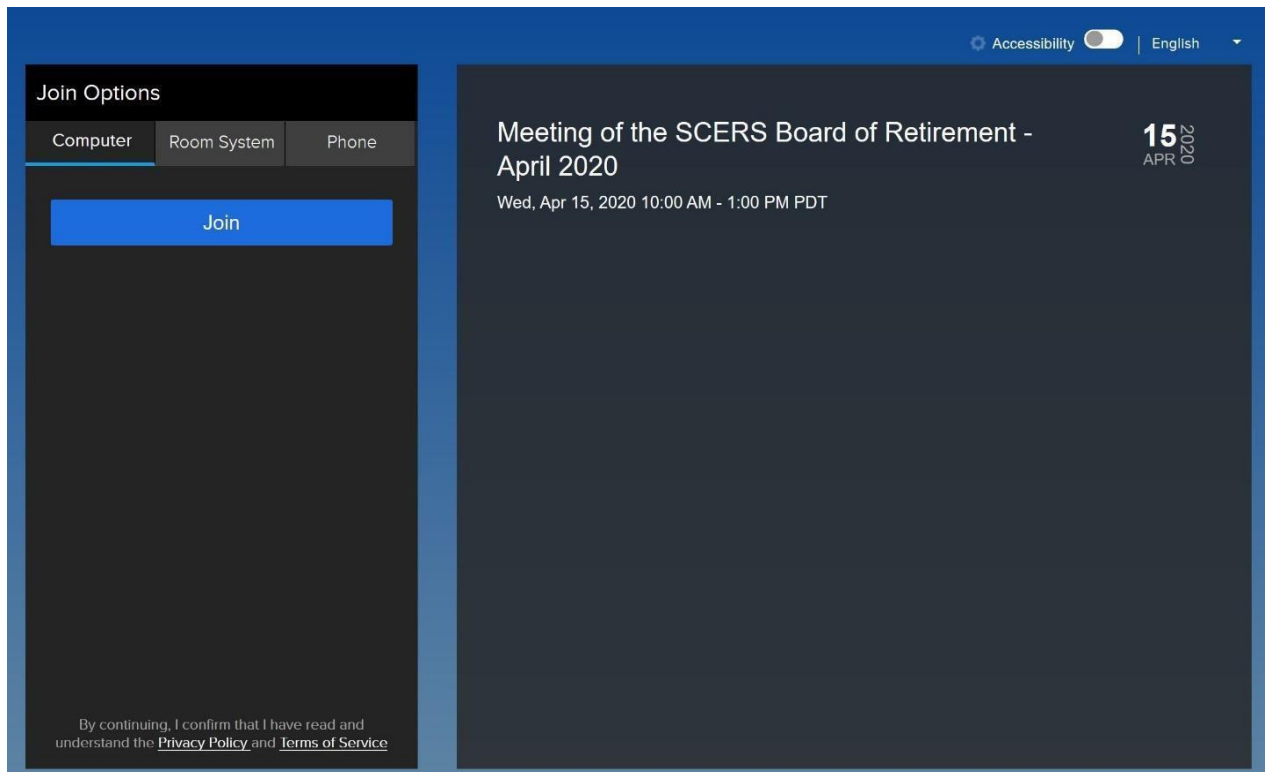
You will be brought to the login page for the meeting:



The screenshot shows the BlueJeans login interface for a meeting. At the top right, there are settings for 'Accessibility' (a toggle switch) and 'English' (a dropdown menu). The main content area is split into two panels. The left panel, titled 'Join As Guest', contains two input fields: 'Your name...' and 'Your email address...'. Below these fields is a blue button labeled 'Join As Guest'. Underneath the button is the text 'OR' flanked by horizontal lines. Below that is a grey button labeled 'Join With BlueJeans Account'. At the bottom of the left panel, there is a small disclaimer: 'By continuing, I confirm that I have read and understand the [Privacy Policy](#) and [Terms of Service](#)'. The right panel displays the meeting title 'Meeting of the SCERS Board of Retirement - April 2020' and the date '15 APR 2020'. Below the title, it shows the meeting time: 'Wed, Apr 15, 2020 10:00 AM - 1:00 PM PDT'.

Please enter your full name. The email address is optional. You do not need to create an account. After you enter your full name, click the **Join as Guest** button.

On the next screen, under Join Options, click the **Join** button on the Computer tab:



You are now connected to the meeting. You will be able to hear and see everything happening in the meeting.

On the right hand side of the screen, you will see some control buttons:



This button is to disconnect from the meeting



This button allows to you request permission to interact in the meeting, useful for the public comment section of the agenda (a microphone is required to speak)



This button allows you to chat with the moderator if you have questions or issues