



ELECTRONIC SIGNATURES POLICY

PURPOSE

The purpose of this policy is to authorize SCERS to accept electronic signatures as permitted by Government Code Section 31527(i).

POLICY

The Board may use and accept a document using an electronic signature if the document is submitted using technology the Board deems sufficient to ensure its integrity, security, and authenticity.

1. The Board has determined that the following software programs use technology sufficient to ensure the integrity, security, and authenticity of documents with an electronic signature:
 - a. DocuSign.
 - b. Adobe Acrobat Sign.
 - c. MySCERS (SCERS Member Portal-related applications).

Consequently, SCERS will give an electronically signed document submitted through these programs the same legal force and effect as a document with an original signature.

2. The determination contained in Paragraph 1 applies only to documents containing electronic signatures submitted by SCERS members and beneficiaries or their legal representatives.

This policy does not modify, disturb, or restrict SCERS' ability to use and accept electronic signatures in services contracts, investment contracts, and other business transactions, as permitted by contract law and/or the Uniform Electronic Transactions Act.

AUTHORITY

California Government Code Section 31527

California Civil Code Sections 1633.1 *et seq.*

RESPONSIBILITIES

Executive Owner: General Counsel

POLICY HISTORY

Date	Description
03-20-2024	Board amended policy

09-21-2022	Board re-affirmed policy
09-18-2019	Board approved policy