



Board of Retirement Regular Meeting

Sacramento County Employees' Retirement System

Agenda Item 11

MEETING DATE: April 21, 2021

SUBJECT: CEO Delegated Authority Expense Report

SUBMITTED FOR: Consent Deliberation and Action Receive and File

RECOMMENDATION

Staff recommends the Board receive and file the CEO Delegated Authority Expense Report for the quarter ended March 31, 2021.

PURPOSE

This item supports the Strategic Management Plan by maintaining transparent communications to stakeholders and demonstrating fiscal responsibility and stewardship.

DISCUSSION

In accordance with the CEO Delegated Authority Policy for Expenses, the Chief Executive Officer shall provide a quarterly report to the Board of any approved expenses and contracts or contract amendments entered into for amounts greater than \$5,000.

ATTACHMENT

- CEO Delegated Authority Expense Report – 3rd Quarter FY 2020-21

/S/

Debbie Chan
Senior Accounting Manager

/S/

Eric Stern
Chief Executive Officer

**SACRAMENTO COUNTY EMPLOYEES' RETIREMENT SYSTEM
CEO DELEGATED AUTHORITY EXPENSE REPORT
FOR THE PERIOD OF JANUARY 1, 2021 THROUGH MARCH 31, 2021**

Vendor Name	Date	Service Description	Contract / Service Period	Total Contract / Service Amount	Current Quarter Contract / Service Amount	Fiscal Year 2020-21 Total Incurred
Page Design	2/16/2021	Design and build the 2020 Annual Report and Goals Dashboard.	February 2021 - March 2021	\$ 6,375	\$ 5,625	\$ 6,375
designTECH	3/1/2021	Design and architecture services as part of the tenant improvement projects.	February 2021 - April 2022	\$ 16,010	\$ 16,010	\$ 1,733
AVI-SPL	3/3/2021	AV upgrade for Board room and conference rooms as part of the tenant improvement projects.	February 2021 - April 2022	\$ 193,054	\$ 193,054	\$ 96,527
Morneau Shepell	3/12/2021	Information technology support for tasks associated with the Alameda Project for the impacted retirees, active and deferred members.	March 2021 - June 2021	\$ 50,000	\$ 50,000 (**)	\$ -
Patrick M.K. Richardson, Esq.	3/23/2021	Legal services for disability matters and other member-related litigation.	June 2020 - June 2021 (*)	\$ 50,000	\$ 20,000	\$ 18,722
Airco Mechanical	3/29/2021	Replacement of water source heat pump for server room as part of the tenant improvement projects.	March 2021	\$ 14,168	\$ 14,168	\$ 14,168
TOTAL				\$ 329,607	\$ 298,857	\$ 137,525

(*) The contract does not specify the ending period, we estimated that the contract amount will be spent in a year.

(**) These are new costs and will be absorbed within the current fiscal year budget.